

## Incident Qualification and Certification Individual Employee Update

(Note: this form is to be used only for updating employee records that are already established in the IQCS)

7									
Header Information									
EMPL ID (It's on your Qual Card)	Name as it appears on Driver's License								
, ,	mailing trainir	ng materials or callin	g/e-mailing stude		and/or prework, the				
system now requests the following									
Home Phone:		Home Address	Home Address:						
Work Phone:		Work E-Mail:	Work E-Mail:						
Cell Phone:			Home E-Mail: Especially If you don't have year around agency e-mail						
Tuo	idant Ouali	fication Cond (	-141:-1		alain a N				
	Incident Qualification Card (only the jobs you anticipate working)  Qualified Jobs  Trainee Jobs								
Job Code		Job Code	Job Coo		Job Code				
	JOB CODE = Fou	ur digit code for the job pe	erformed (ex.: FFT2 =	Firefiahter Type 2	2)				
	JOB CODE = Four digit code for the job performed (ex.: <b>FFT2</b> = Firefighter Type 2)								
Training administered wit	thin IQCS will aut	omatically be applied to the		when the course s	session is completed				
Employee Training Entry									
Course Code Date Completed (YY/MM)  EXAMPLE: S190 02/04		02/04	Course Code	Date Co	mpleted (YY/MM)				
EXAMILE: 0130		02/04							
EMPLOYEE SIGN	ATURE			DATE					
SUPERVISOR				DATE					

EMPLOYEE WILDLAND AND PRESCRIBED FIRE EXPERIENCE								
Job Code FFT2	Incident Name Fire code(but not ABC misc codes)/ Fire number if known/Resource order or Incident number OR-OCF-00119	Incident Performed on (Event Code)	<mark>Incident</mark> Date MM/DD/YY	State	Operational Periods (Shifts)	Mgmt. Type or Complexity Level (See Below)	Fuel Type (See Below)	Fire Size (See Below)
OR FFT2(T) EXAMPLE	OR I-119 OR LARGE FIRE NAME	WF	07/21/05	OR	19	1	3	G

ICS Management Types	Complexity Levels	Fuel Type (select primary carrier)	Fire Sizes (in acres)
TYPE A - national area command team assigned TYPE 1 - national type 1 team assigned TYPE 2 - regional type 2 team assigned TYPE 3 - extended attack with multiple resources TYPE 4 - initial attack TYPE 5 - initial attack with very few resources	TYPE 1 TYPE 2 TYPE 3 (For Prescribed Fires)	1 - grass 2 - shrub 3 - timber 4 - slash	A .125 B .26 - 9.9 C 10 - 99.9 D 100 - 299.9 E 300 - 999.9 F 1,000 - 4,999.9 G 5,000 +

Instructor Experience Entry						
Course Code	Course Dates	Instructor Level L=lead U=unit				

Performance Evaluations								

Please attach a copy of the completed Performance Evaluation from any active taskbooks. These are the blocks in the back of the book. Also attach any personal performance evaluations from the season.